

To  
Members of the  
International Advisory Board  
Open ECB Check

Bonn, 25 October 2009

### Invitation Open ECBCheck Meeting Berlin

Dear Colleagues,  
with only about 5 weeks to go to our next meeting and the Open ECBCheck self-assessment and peer-review course in full swing we feel that ***the vision we started out with now becomes reality***: Organisations are self-assessing their programmes and other organisations are peer-reviewing them. A community based and low cost peer-review system is taking shape.

**To everybody who could not take part: We want to repeat the course at a later point of time, so that those who could not join can join the course then.**

Today we would like to send you a reminder of the invitation to the next international meeting of Open ECBCheck and attach the agenda for your information. Arrange your travel early so that agendas do not jam up and we miss this opportunity to meet up. As announced before the **4<sup>th</sup> international Open ECBCheck workshop** will take place in Berlin, Germany, co-located to this year's Online Educa Conference. It will be a full day workshop again in which we will discuss important aspects of how to organise our peer-review community and the awarding of a quality label for the future. It is an important meeting in which we hope to welcome as many of you as possible!

As announced before it will take place on December 1<sup>st</sup>, 2009 in the premises of InWEnt in Berlin, starting at 9:30am:

**InWEnt - Internationale Weiterbildung und Entwicklung gGmbH**  
Stresemannstraße 92 in the „Europahaus“  
Berlin, Germany

Internet: <http://www.inwent.org>

If you have any questions concerning the logistics or how to get to the venue or suggestions for the agenda please do not hesitate to contact us by e-mail: [christoph.plagemann@gmx.net](mailto:christoph.plagemann@gmx.net)

This year - again - we have been asked to present the result of our meeting and the development of the Open ECBCheck on Wednesday, the day after our

meeting, in a joint Workshop on quality, taking place as a pre-conference of Online Educa Berlin. If you are interested in joining let us know or have a look at the conference program.

**Please let us know if you plan to attend the meeting by 2<sup>nd</sup> November 2009 by email.**

Looking forward to seeing you in Berlin & very best regards,



Ulf-Daniel Ehlers & Volker Lichtenthäler

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## OPEN ECBCheck MEETING

1. December 2009, 9:30am – 16:45 pm

### Agenda

The **objectives** of the meeting are

- i) to discuss the experiences made during the facilitated online self-assessment and peer-review.
  - a. to revise & release the Open **ECBCheck Quality Framework** on basis of the pilot trials
  - b. to present and discuss the revised **online assessment tool**
- ii) to sign the Open ECBCheck Charter
- iii) to discuss and endorse an organisational model/ governance model of the Open ECBCheck Quality Certification

Time	Discussion
9:30-10:00	Welcome & Catching up... (Volker Lichtenthäler, InWEnt) what has happened so far, workshop objectives
10:00-10:45	Experiences from the Open ECBCheck course: The facilitated online self-assessment and peer-review <ul style="list-style-type: none"> <li>- quality framework</li> <li>- online tool</li> </ul> <i>Presentation and discussion</i>
10:45-11:00	<i>Break</i>
11:00-12:00	Releasing the Open ECBCheck Full Version: Discussion and endorsement of the changes made to the quality framework
12:00-13:00	Presentation of the revised online assessment tool Discussion  Signing of the Charter  A quality training course for Capacity Building Organisations? Discussion about how the Open ECBCheck training can be used.
13:00-14:00	<i>Lunch</i>
14:00-15:30	Discussion and endorsement of an organisational model/ governance model of the Open ECBCheck Quality Certification
15.30-15:45	<i>Break</i>
15:45-16:45	Virtual Workspace & Next steps
16:45	<i>End of meeting</i>